

Appendix 1

Scrutiny Letters Log (May 2013 – April 2014):

No.	Committee / Panel / Working Group	Main Issue(s)	Cabinet Portfolio	Letter Sent	Response Received	Reported to Committee
2013/1	Schools Performance Panel (16 May)	<ul style="list-style-type: none"> Cwmglas Primary School 	Learning and Skills	5 Jun	25 Jul	5 Aug
2013/2	Committee (10 Jun)	<ul style="list-style-type: none"> Pre-Decision Scrutiny 	Citizen, Community Engagement and Democracy	27 Jun	9 Jul	5 Aug
2013/3	Schools Performance Panel (27 Jun)	<ul style="list-style-type: none"> Ysgol Gyfn Gywr Secondary School 	Learning and Skills	12 Jul	Not Required	5 Aug
2013/4	Wellbeing Performance Panel (8 Jul)	<ul style="list-style-type: none"> Social Services Annual Report Child & Family Services Monthly Performance Report 	Wellbeing	24 Jul	11 Sep	30 Sep
2013/5	Wellbeing Performance Panel (11 Jun)	Various issues including: <ul style="list-style-type: none"> relationship between schools and Child & Family Services, and Partnership Working identifying Children in Need child protection training 	Wellbeing	25 Jul	1 Aug	2 Sep
2013/6	Committee (8 Jul)	<ul style="list-style-type: none"> Question Session with Cllr Mitch Theaker 	Opportunities for Children and Young People	29 Jul	29 Aug	30 Sep

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2013/7	Working Group (18 Jul)	<ul style="list-style-type: none"> • School Meals Service 	Learning and Skills	8 Aug	29 Aug	30 Sep
2013/8	Working Group (22 Jul)	<ul style="list-style-type: none"> • Welfare Reform 	Wellbeing	21 Aug	Not Required	2 Sep
2013/9	Committee (5 Aug)	<ul style="list-style-type: none"> • Question Session with Cllr Mark Child 	Wellbeing	21 Aug	11 Sep	30 Sep
2013/10	Wellbeing Performance Panel (22 Aug)	<ul style="list-style-type: none"> • Independent Reviewing Officers • Adult Services Monthly Performance Report 	Wellbeing	10 Sep	2 Oct	28 Oct
2013/11	Committee (2 Sep)	<ul style="list-style-type: none"> • Question Session with Cllr Christine Richards 	Citizen, Community Engagement and Democracy	23 Sep	18 Oct	28 Oct
2013/12	Wellbeing Performance Panel (16 Sep)	<ul style="list-style-type: none"> • Development of Regional Safeguarding Boards • Child Protection – Signs of Safety 	Wellbeing	24 Sep	21 Oct	25 Nov
2013/13	Wellbeing Performance Panel (7 Oct)	<ul style="list-style-type: none"> • Rota Visits • Child & Family Services Performance Report 	Wellbeing	11 Oct	21 Oct	25 Nov
2013/14	Committee (30 Sep)	<ul style="list-style-type: none"> • Question Session with Cllr Sybil Crouch 	Sustainability	18 Oct	18 Nov	25 Nov

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2013/15	Service Improvement & Finance Performance Panel (14 Oct)	<ul style="list-style-type: none"> • End of year 2013 financial and performance monitoring • Financial monitoring Outturn reports 2013/14 • Performance Monitoring 1st Quarter • Annual Improvement Report 2013 	Finance & Resources; Wellbeing	21 Oct	Not Required	28 Oct
2013/16	Schools Performance Panel (3 Oct)	<ul style="list-style-type: none"> • Key Stage 4 Education Centre 	Learning & Skills	22 Oct	Not Required	25 Nov
2013/17	Schools Performance Panel (24 Oct)	<ul style="list-style-type: none"> • Portmead Primary School 	Learning & Skills	4 Nov	3 Dec	16 Dec
2013/18	Schools Performance Panel (30 Oct)	<ul style="list-style-type: none"> • Action Plan in response to Estyn Inspection 	Learning & Skills	14 Nov	Not Required	25 Nov
2013/19	Committee (28 Oct)	<ul style="list-style-type: none"> • Question Session with Cllr David Phillips 	Leader / Anti-Poverty	18 Nov	23 Dec	20 Jan
2013/20	Wellbeing Performance Panel (4 Nov)	<ul style="list-style-type: none"> • Support for Care Leavers – follow up report • Adult Services Quarterly Performance Monitoring 	Wellbeing	27 Nov	19 Dec	20 Jan
2013/21	Wellbeing Performance Panel (2 Dec)	<ul style="list-style-type: none"> • CSSIW Annual Review and Evaluation of Performance 2012/13 • Various performance issues referred by SPC and the Service Improvement and Finance Performance Panel 	Wellbeing	10 Dec	9 Jan	17 Feb

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2013/22	Schools Performance Panel (5 Dec)	<ul style="list-style-type: none"> Annual Education Performance 	Learning & Skills	16 Dec	24 Feb	17 Mar
2014/1	Working Group (5 Dec)	<ul style="list-style-type: none"> Parks Service 	Place	6 Jan	17 Feb	17 Mar
2014/2	Committee (25 Nov)	<ul style="list-style-type: none"> PACT Review / Community Engagement 	Letter to Joint Chairs of Safer Swansea Partnership	7 Jan	Not Required	20 Jan
2014/3	Working Group (17 Dec)	<ul style="list-style-type: none"> Planning Services 	Place	7 Jan	7 Mar	17 Mar
2014/4	Wellbeing Performance Panel (6 Jan)	<ul style="list-style-type: none"> Child and Family Services Performance Report (November 2013) Support for older people in the community and in residential care 	Wellbeing	10 Jan	5 Feb	17 Feb
2014/5	Committee (25 Nov)	<ul style="list-style-type: none"> Question Session with Cllr Ryland Doyle 	Target Areas	13 Jan	Not Required	20 Jan
2014/6	Committee (16 Dec)	<ul style="list-style-type: none"> Question Session with Cllr Will Evans 	Learning & Skills	13 Jan	6 Feb	17 Feb
2014/7	Schools Performance Panel (11 Dec)	<ul style="list-style-type: none"> Dylan Thomas Community School 	Learning & Skills	16 Jan	20 Feb	17 Mar
2014/8	Wellbeing (20 Jan)	<ul style="list-style-type: none"> Support for older people in the community and in residential care Adult Services performance monitoring 	Wellbeing	22 Jan	18 Feb	17 Mar
2014/9	Committee (20 Jan)	<ul style="list-style-type: none"> Question Session with Cllr David Phillips 	Leader / Anti-Poverty	31 Jan	6 Mar	17 Mar

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2014/10	Committee (20 Jan)	<ul style="list-style-type: none"> • Question Session with Cllr Rob Stewart 	Finance & Resources	10 Feb	26 Feb	17 Mar
2014/11	Schools Performance Panel (31 Jan)	<ul style="list-style-type: none"> • Budget discussion 	Finance & Resources and Learning & Skills	10 Feb	Not Required	17 Feb
2014/12	Wellbeing (3 Feb)	<ul style="list-style-type: none"> • Telecare and Community Alarm Services 	Wellbeing	4 Feb		
2014/13	Schools Performance Panel (6 Feb)	<ul style="list-style-type: none"> • Dunvant Primary School 	Learning & Skills	18 Feb		
2014/14	Working Group (12 Feb)	<ul style="list-style-type: none"> • Introduction of a Single Social Housing Waiting List 	Wellbeing	3 Mar	17 Mar	14 Apr
2014/15	Wellbeing (3 Mar)	<ul style="list-style-type: none"> • Team around the Family Review 	Learning & Skills	6 Mar	2 Apr	14 Apr
2014/16	Wellbeing (3 Mar)	<ul style="list-style-type: none"> • Permanence Service 	Wellbeing	6 Mar	26 Mar	14 Apr
2014/17	Wellbeing (17 Mar)	<ul style="list-style-type: none"> • Child and Family Services Performance Report (January 2014) • Safe LAC Reduction Strategy 	Wellbeing	18 Mar		
2014/18	Committee (17 Feb)	<ul style="list-style-type: none"> • Question Session with Cllr June Burtonshaw 	Place	31 Mar		